



FINNEY COUNTY COMMUNITY HEALTH COALITION BOARD MEMBER JOB DESCRIPTION

General Expectations:

1. Know FCCHC's mission, vision, goals, policies, programs, services, strengths and needs.
2. Suggest nominees for the Board
3. Serve in leadership positions or undertake special assignments willingly when asked.
4. Follow trends in the organization's field of interest.
5. Bring a sense of humor to the board's deliberation.

Meetings:

1. Prepare for and participate in board and committee meetings, and other organizational activities.
2. Ask timely and substantive questions while supporting the majority decision.
3. Maintain confidentiality of the Board's executive sessions.
4. Speak on behalf of the Board when asked to do so by authorized persons.
5. Suggest agenda items periodically for board and committee meetings, to ensure that significant policy related matters are addressed.
6. Be mindful of Board attendance policy – Any member of the Board who misses three consecutive unexcused absences shall be dismissed from the Board.

Relationship with staff:

1. Counsel the Executive Director of the FCCHC as appropriate.
2. Avoid asking for special favors of the staff, without prior consultation with the Exec. Director, Board Chairperson, or Committee Chairperson.

Avoid Conflict:

1. Serve the organization as a whole, rather than special interest groups.
2. Avoid the appearance of a conflict of interest, and disclose any possible conflicts to the Board President in a timely fashion.
3. Maintain independence and objectivity and do what a sense of fairness, ethics and personal integrity dictate.
4. Never accept or offer favors or gifts from or to anyone who does business with the organization.

Fiduciary responsibility:

1. Exercise prudence with the board in the control and transfer of funds.
2. Faithfully read and understand the organization's financial statements and otherwise help the board fulfill its fiduciary responsibility.